

3D Printing Request Form

Name: _____ Date: _____

Email: _____ Phone: _____

Print File Name: _____

Color (circle up to 4): **White** **Gray** **Black** **Green** **Blue** **Red**

Total Grams _____ x \$0.10 = Cost: _____ Quantity: _____

- The library's 3D Printer may be used for lawful purposes only. Patrons and staff will not be able to use the printer to create material that is:
 - Prohibited by local, state, or Federal law
 - Unsafe, harmful, or dangerous to others
 - Weapons or weapon-like objects
 - Obscene or inappropriate materials
 - In violation of another's intellectual property rights, such as objects under another's copyright, trademark, or patent.
- All 3D Print job requests will be registered at the information desk and approved by staff before printing starts. The library reserves all rights to refuse printing an object at any time. Requests must be made in-person only.
- The charge for prints is \$0.80/meter of filament used, following the \$0.10/gram standard of the other GMILCS libraries.
- A trained member of the staff must remain with the printer for its entire run time, in order to keep the device clean and maintained.
- Patrons will be notified before printing begins if a print job costs more than \$5 to print.
- Print jobs will be limited to ones that can be finished within library operating hours.
- Please allow up to one week for prints to be completed. Please notify us ahead of time if you are under time pressure.

I have read and I understand the printer procedures and limitations on DPL 3D printing:

Signature: _____